

**QUICK-START
FOR
ONE-TOUCH MAIL™**



JP Systems Inc.

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QUICK-START FOR ONE-TOUCH MAIL™

1 INTRODUCTION

Congratulations and thank you for choosing the One-Touch Mail™ software. One-Touch Mail™ is an application that will allow you to send and retrieve E-mail messages over the internet through your PalmPilot™/Palm III™ Professional or Palm III™ Connected Organizer.

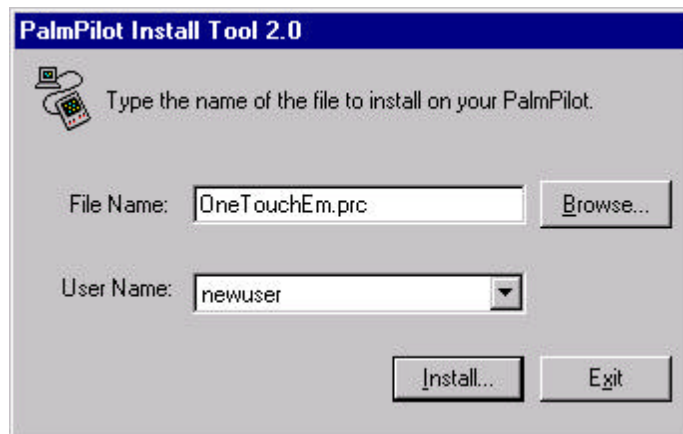
Complete documentation of this product can be found in the One-Touch Mail™ manual. The purpose of this guide is to help you do the basic installation and configuration. This will allow you to start using One-Touch Mail™ as quickly as possible.

(*** Currently One-Touch Mail doesnot support AOL &MSN Users)

2 INSTALLATION

The following steps explain in detail, necessary actions required for installing **One-Touch Mail** on to your PalmPilot™/Palm III™ Professional or Palm III™ Connected Organizer.

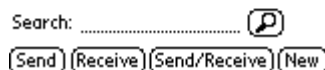
1. Copy the file named **"OTMail.prc"** to your hard disk, or install it directly from your distribution floppy or electronic download directory.
2. Place the PalmPilot™/Palm III™ in its cradle and connect the serial cable to your desktop computer.
3. Start the PalmPilot™/Palm III™ application installer in your desktop computer. Execute the file named **"Instapp.exe"** for Windows, or if you are a MAC user, **"InstallApp"** on the Macintosh.



4. Use the <Browse> button to locate and select the file named **"OTMail.prc."**
5. Click the <Install> and confirm your selection.
6. Press the <HotSync> button on the PalmPilot™/Palm III™ cradle to begin file transfer.

3 ONE-TOUCH MAIL™ SETUP

When you start the One-Touch Mail™ program on the PalmPilot™/Palm III™, the following screen is displayed.

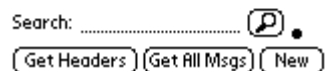
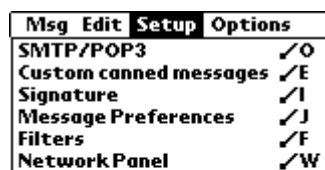


Tap on menu button  on the Palm device.

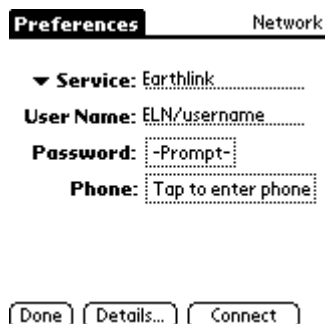
3.1 Network Panel

To set up the **Network**, do the following:

Select **Setup**. The following pop-down window will be displayed.



Select **Network Panel** from the pop-down menu to display the following information.

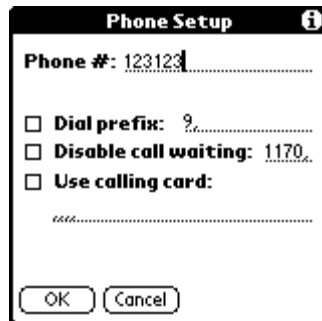


Fill up the above screen from the information given by your local ISP provider. This info looks something like the example below. (Refer Section 4 for Standard ISP settings List)

Phone number: 123-123-123
 Protocol: PPP
 IP address: dynamically assigned
 DNS addresses: 207.208.88.88
 Login name: yyyy
 Password: zzzz
 E-mail address: ab@abcd.com
 POP server: mail.abcd.com
 POP login: ab
 POP Password: defr
 SMTP server: mail.abcd.com

The following gives you step by step help to setup the ISP settings:

1. In the **Service** field, tap the arrow to display the Internet Service Providers (ISP) list. Your ISP is the company you use to obtain your personal Internet and e-mail access.
2. Select your ISP. If the name of your ISP is not on the list, enter it in the **Service** field.
3. In the **User Name** field, enter the name that you will use to log in to this ISP account.
Ex: Login name: yyyy
4. In the **Password** field, tap the field, and a dialog box is displayed for you to enter the password that allows you to access your ISP account. Ex: Password: zzzz
5. In the **Phone** field, tap the field. Enter your Internet access phone number and any other relevant dialing information. Usually, your ISP provider or system administrator will give you this information. Ex: Phone number: 123123123



Phone Setup ⓘ

Phone #: 1231231.....

☐ Dial prefix: 9.....

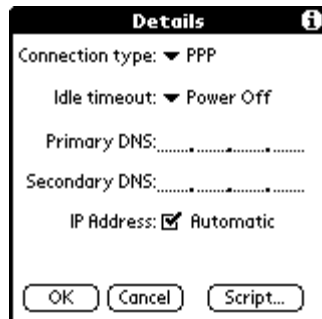
☐ Disable call waiting: 1170.....

☐ Use calling card:

.....

OK Cancel

6. After entering all the relevant information, tap **OK**. This will display the **network preferences**.
7. Tap on **Details**. The following window will be displayed. Enter your connection information here.
Note. If you are using the PalmPilot™ Professional, the **Query DNS** field will not be displayed.



Details ⓘ

Connection type: ▼ PPP

Idle timeout: ▼ Power Off

Primary DNS:*

Secondary DNS:*

IP Address: ☒ Automatic

OK Cancel Script...

8. In the **Connection type** field, tap the arrow and select the connection type for your computer. Your ISP or system administrator will provide you with this information.
Ex: Protocol: PPP (Default) (most ISP's support this).
9. The **Idle timeout** field indicates how long the Internet connection is maintained after a network application closes. *The Default setting is power off.*
10. If you are using a PalmIII™, check the **Query DNS** box after you enter the DNS(Domain Name Service) address in the Primary DNS and Secondary DNS fields. This tells your Palm computer to check the DNS numbers entered here to make your connection. *Ex: DNS addresses: 207.208.88.88*
11. In the **Primary DNS** field, enter the Internet Protocol (IP) address for the primary server where you will access the Internet. Your ISP or system administrator will provide you with this information.
12. In the **Secondary DNS** field, enter the IP address for the secondary server where you will access the Internet, if any. Your ISP or system administrator will provide you with this information. If it is not provided you may ignore it.
13. Check the **IP Address** box if you want the Palm to access the primary IP address and then the secondary IP address automatically. If not, uncheck the box, and a field appears for you to enter the IP address for the server you wish to connect to. The Default setting is automatic.
14. If your ISP provides script then tap on **Script**. However, unless you are familiar with scripting, contact your ISP or system administrator to help you set up this window.
15. To accept your entries, tap **DONE**.

3.2 Configuring Modem

To set up the modem, refer to the <Modem Preferences>section of the Palm Computing Organizer Applications Handbook.

3.3 Configuring SMTP and POP3

1. Tap on PalmPilot™/Palm III™'s menu icon, select '**Setup**' and then '**SMTP/POP3**'.
2. You will see the screen shown below. This screen displays the SMTP mailboxes configured for sending E-mail. The SMTP server is the address of the server through which your E-mail is sent out. If you do not know your SMTP server name, please contact your Internet Service Provider or system administrator.

3. Enter the SMTP server address (either name or numeric IP address) in the SMTP Server Address field.
Ex: Name is mail.jpssystem.com and numeric IP address is 209.184.70.129. (Given by your ISP)
4. Enter your name in the name field and E-mail address in E-mail address field. (This E-mail address will be used when people respond to your mails). Tap on '**Save**'.
5. You can select different numbers on the screen and set up different mailbox accounts if you have multiple E-mail addresses.

6. Check **“Default Account”** in one of these mailboxes. This account will be used as your default E-mail server for outgoing messages.
7. After completing the SMTP configuration, tap on the **POP3** in the same screen. The following screen is displayed



8. Fill out the POP3 Server Address field. (Given by your ISP)
9. Enter your user name/mailbox name in **“Mail server user name”** field. (POP3 user name is given by your ISP)
10. Tap on the **‘Unassigned’** button next to **Password** to enter the password for your POP3 mailbox. Enter your password in the dialog box, which pops up, and tap on **‘OK’**. Once you enter the password, the button changes to **‘Assigned’**. You can come back to this screen and tap on it if you need to change your password in future. *(POP3 password is given by your ISP)*
11. Check **‘Leave Mail on Server’** if you want your mail to stay on the server even after retrieving the E-mail through PalmPilot™/Palm III™.
12. Tap on **‘Save’** to save data and tap on different numbers if you have multiple POP3 accounts. Tap on **‘Done’**, to exit from this screen.

3.4 Sending and Receiving mails

1. Tap on the **New/Compose** button.
2. Fill the **‘To’** field by tapping on **‘To’**.
3. Fill the subject and bcc fields as needed by tapping on **‘Bcc’** and **‘Sub’** respectively.
4. To add attachments, tap on the **“attachments”** sign, and then tap on **‘Add attachments’**. Browse through the pop up window and add the desired attachments.
5. Compose the message in the message field. You can also select canned messages from the pull down menu, next to the **‘Clear’** box.
6. Send the message by tapping on **‘Send’** or save the message in **‘Outbox’** or **‘Draft’** to send later. Make sure the modem is connected properly before sending.
7. To receive E-mail, you can tap on **‘Receive’** then select **‘Get Headers’** to retrieve only headers (This will display the subject, sender, date and size of the message), or on **‘Get All Msgs’** to download all messages along with the message body. If you have downloaded headers, then you can select any of those headers and tap **‘Download’** to download the body of selected messages.

4 STANDARD ISP SETTINGS

4.1 AT&T Worldnet

Network Panel

Service: *AT&T WorldNet*
 User name: *AccountNumber@worldnet.att.net*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power off*
 Primary DNS: *204.127.129.1(Donot rely on this numbers it might have changed)*
 Secondary DNS: *204.127.160.1(Donot rely on this numbers it might have changed)*
 IP address: *automatic*
 Script: *None*

SMTP

Server Address: *mailhost.worldnet.att.net*
 Your Name: *username*
 E-mail address: *username@worldnet.att.net*
 Default Account: *checked*

POP3

Server: *postoffice.worldnet.att.net*
 MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.att.net>
Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.2 GTE

Network Panel

Service: *GTE*
 User name: *Enter dial up account Login Username*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power off*
 Primary DNS:
 Secondary DNS:
 IP address: *automatic*
 Script: *None*

SMTP

Server Address: *smtp.gte.net*
 Your Name: *username*
 E-mail address: *username@gte.net*
 Default Account: *checked*

POP3

Server: *mail.gte.net*

MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.gte.net>
Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.3 CompuServe

Network Panel

Service: *CompuServe*
 User name: *Enter dial up account Login username*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power off*
 Primary DNS: *149.174.211.5(Donot rely on this numbers it might have changed)*
 Secondary DNS: *149.174.213.5(Donot rely on this numbers it might have changed)*
 IP address: *automatic*

<Script>

*Send CR:
 Send CR:
 Wait For: ame:
 Send: CIS
 Send CR:
 Wait For: ID:
 Send User ID:
 Send: /go:pppconnect
 Send CR:
 Wait For: word:
 Send Password:
 Send CR:
 Wait For: PPP
 End:*

SMTP

Server Address: *smtp.site1.csi.com*
 Your Name: *username*
 E-mail address: *your email address (contact compuserve for this)*
 Default Account: *checked*

POP3

Server: *pop.site1.csi.com*
 MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.compuserve.com>
Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.4 Earthlink

Network Panel

Service: *Earthlink*
 User name: *Enter dial up account Login username*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power off*
 Primary DNS: *207.217.77.82(Donot rely on this numbers it might have changed)*
 Secondary DNS: *207.217.120.83(Donot rely on this numbers it might have changed)*
 IP address: *automatic*
 Script: *None*

SMTP

Server Address: *smtp.earthlink.net*
 Your Name: *username*
 E-mail address: *your email address*
 Default Account: *checked*

POP3

Server: *mail.earthlink.net*
 MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.earthlink.net>

Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.5 IBM Global Net**Network Panel**

Service: *IBM*
 User name: *internet.usinet.username*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power off*
 Primary DNS: *165.87.194.244 (Donot rely on this numbers it might have changed)*
 Secondary DNS: *165.87.201.244 (Donot rely on this numbers it might have changed)*
 IP address: *automatic*
 Script: *None*

SMTP

Server Address: *smtp1.ibm.net*
 Your Name: *username*
 E-mail address:
 Default Account: *checked*

POP3

Server: *pop4.ibm.net*
 MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.ibm.net>

Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.6 MCI2000**Network Panel**

Service: *MCI*
 User name: *Enter dial up account Login username*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

connection type: *PPP*
 Idle: *Power off*
 Primary DNS: *204.70.127.127(Donot rely on this numbers it might have changed)*
 Secondary DNS: *204.70.128.1(Donot rely on this numbers it might have changed)*
 IP address: *automatic*
 Script: *None*

SMTP

Server Address: *mailrelay.internetmci.com*
 Your Name: *username*
 E-mail address:
 Default Account: *Checked*

POP3

Server: *mail86.internetmci.com*
 MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.networkmci.com>

Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.7 MindSpring**Network Panel**

Service: *Mindspring*
 User name: *Enter dial up account Login username*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power off*
 Primary DNS: *207.69.188.185(Donot rely on this numbers it might have changed)*
 Secondary DNS: *207.69.188.186(Donot rely on this numbers it might have changed)*
 IP address: *automatic*
 Script: *None*

SMTP

Server Address: *smtp.mindspring.com*
 Your Name: *username*
 E-mail address:
 Default Account: *Checked*

POP3

Server: *pop.mindspring.com*
 MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.mindspring.net>

Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.8 Netcom

Network Panel

Service: *Netcom*
 User name: *#Yourname*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power Off*
 Primary DNS: *199.182.120.203(Donot rely on this numbers it might have changed)*
 Secondary DNS: *199.182.120.202(Donot rely on this numbers it might have changed)*
 IP address: *automatic*
 Script: *None*

SMTP

Server Address: *smtp.ix.netcom.com*
 Your Name: *username*
 E-mail address:
 Default Account: *Checked*

POP3

Server: *popd.ix.netcom.com*
 MailServer username : *your pop3 username*
 Password: *your pop3 password*
 Leave mail on server: *Checked*

Web address <http://www.netcom.com>

Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

4.9 SPRYNet

Network Panel

Service: *SPRYNET*
 User name: *Enter dial up account Login username*
 Password: *Enter dial up account Login password*
 Phone: *Your local access number*

<Details>

Connection type: *PPP*
 Idle: *Power off*
 Primary DNS: *149.174.211.5(Donot rely on this numbers it might have changed)*
 Secondary DNS: *149.174.213.5(Donot rely on this numbers it might have changed)*
 IP address: *automatic*

<Script>

Send CR:
Send CR:
Wait For: ame:
Send: SPRY05
Send CR:
Wait For: UIC:
Send User ID:

*Send CR:
Wait For: word:
Send Password:
Send CR:
End:*

SMTP

Server Address: *m5.sprynet.com*
Your Name: *username*
E-mail address:
Default Account: *Checked*

POP3

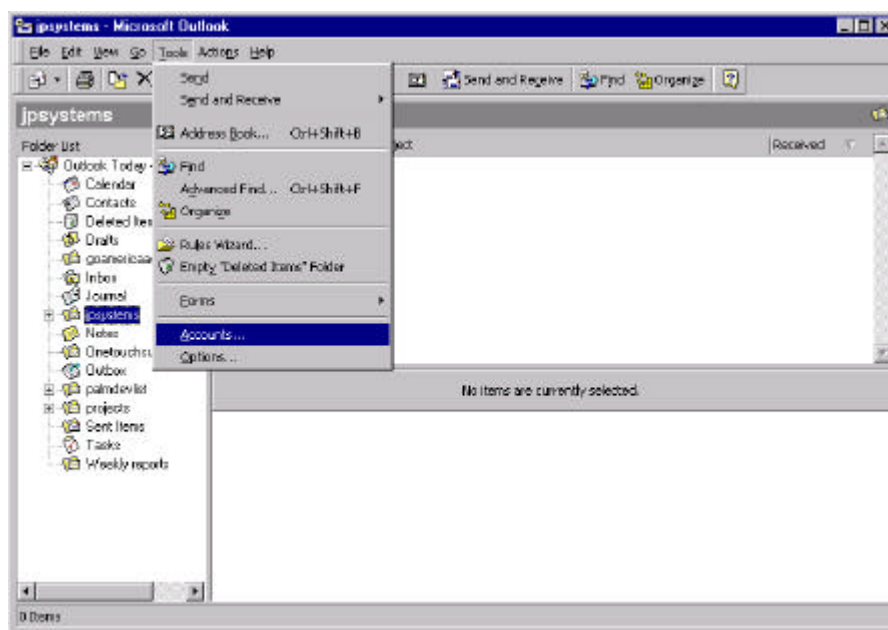
Server: *m5.sprynet.com*
MailServer username : *your pop3 username*
Password: *your pop3 password*
Leave mail on server: *Checked*

Web address <http://www.sprynet.com>

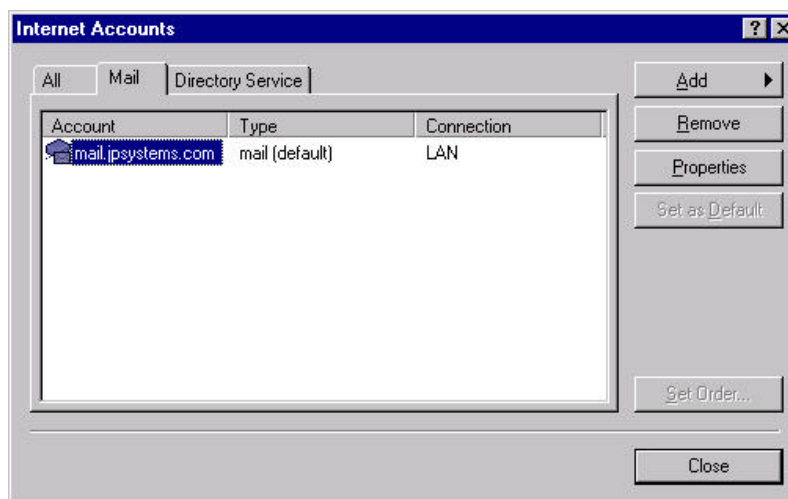
Check the Service provider Web for the entries like DNS etc or contact your ISP Customer support

5 EXTRACTING SMTP/POP3 SETTINGS FROM OUTLOOK 98

1. Open Microsoft Outlook and go to the **Tools** Menu as shown in picture
2. Select on **Accounts...** you will get the following Screen



3. The following window will be displayed. Select **Account** and then click on **Properties**.



4. The following window will be displayed. Select the **General Tab** on the top and from the screen note down the following:

- Name
- Reply address/Email address

The screenshot shows the 'mail.ipsystems.com Properties' dialog box with the 'General' tab selected. The 'Mail account' section has a text box containing 'mail.ipsystems.com'. The 'User information' section contains the following fields: 'Name' with 'John Smith', 'Organization' (empty), 'E-mail address' with 'john@ipsystems.com', and 'Reply address' (empty). A checkbox labeled 'Include this account when doing a full Send and Receive' is checked. At the bottom are 'OK', 'Cancel', and 'Apply' buttons.

5. Select the Server tab. The display changes to the one below. Note down the following:

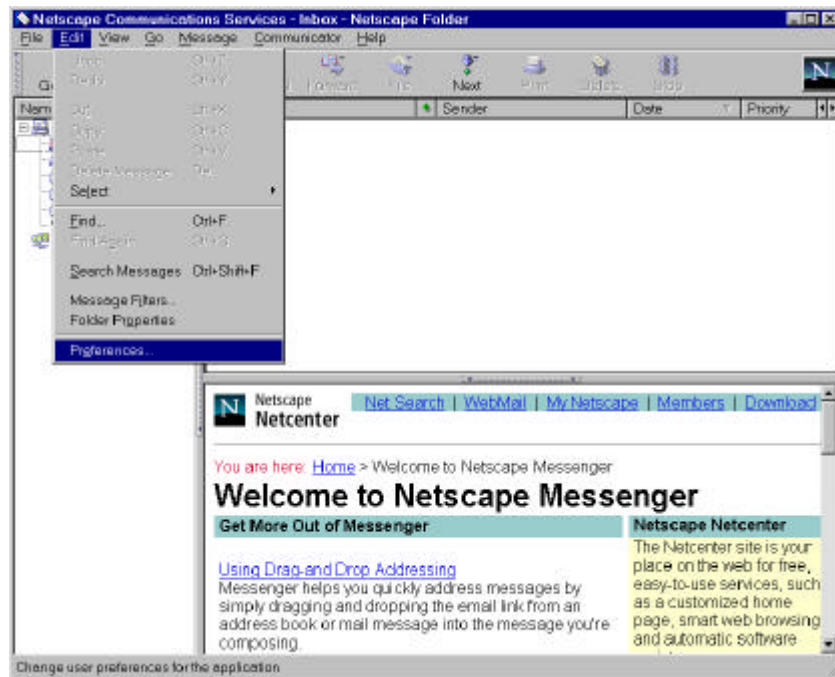
- SMTP server name
- POP3 server name
- Incoming Mail Server Account name (POP3 user name)

The screenshot shows the 'mail.ipsystems.com Properties' dialog box with the 'Servers' tab selected. The 'Server information' section contains: 'Outgoing mail (SMTP):' with 'himalaya.ipsystems.com', 'Incoming mail (POP3):' with 'mail.ipsystems.com', and a dropdown menu for 'My incoming mail server is a' set to 'POP3'. The 'Incoming Mail Server' section has 'Log on using' selected, with 'Account name:' as 'john' and 'Password:' as 'xxxxxxx'. The 'Outgoing Mail Server' section has 'My server requires authentication' unchecked and a 'Settings...' button. At the bottom are 'OK', 'Cancel', and 'Apply' buttons.

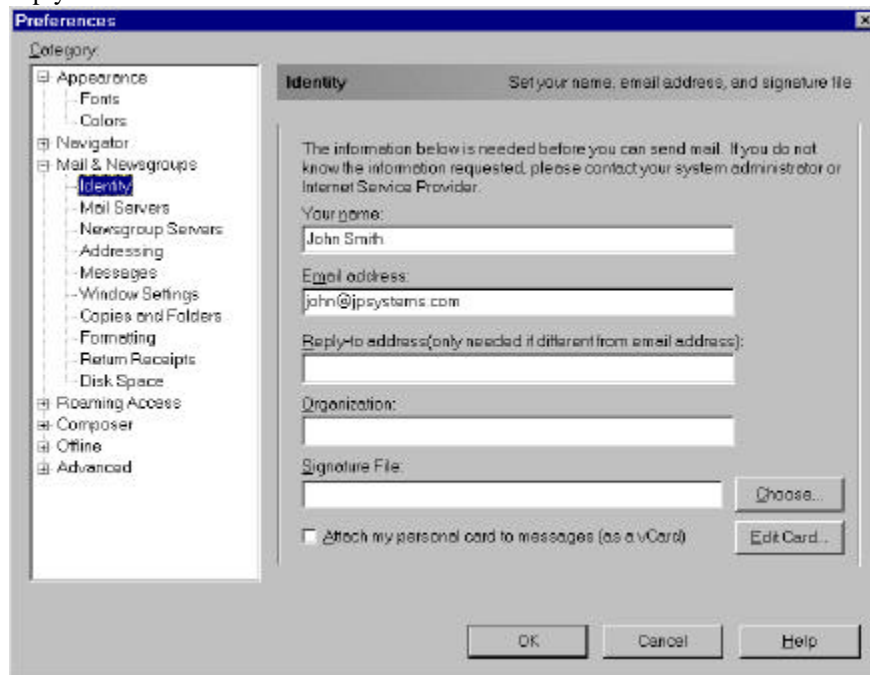
6. From steps (4) and (5) above, all the necessary information for SMTP/POP3 setup is obtained.

6 EXTRACTING SMTP/POP3 SETTINGS FROM NETSCAPE MAIL

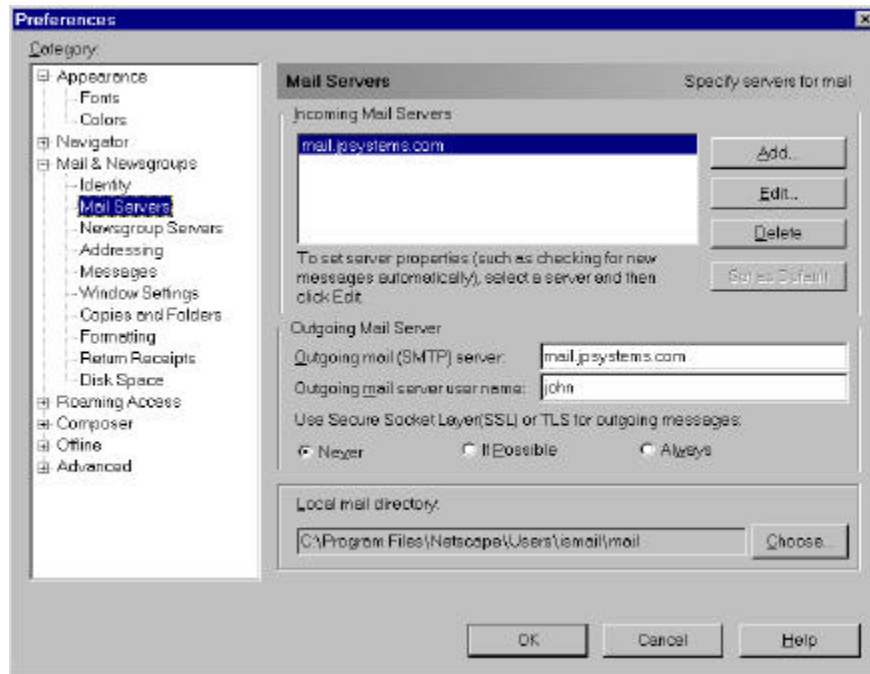
1. Open Netscape Mail. Select **Edit** to display the following screen.



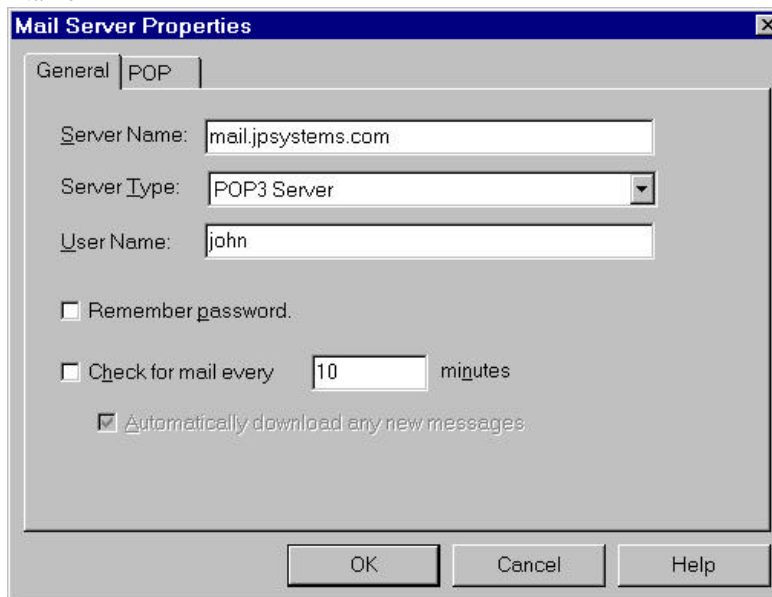
2. Select <preferences> to display the following screen, select **Mail & News group** and **Identity**. Note down the following information:
 - Your Name
 - Reply-to address/Email address



3. Now on the Left hand side select **Mail servers** you will get the following screen. Note down the following information
- Outgoing mail(SMTP) server



4. From the above screen, select an **Incoming Mail server** and click on **Edit** to display the following screen. Obtain the following information from it:
- Server Name
 - User Name



5. From steps (2), (3) and (4), all the information necessary is obtained.